

E-Mail ALPERSRU K/99

Subject	PROCEDURES FOR RESERVISTS ENLISTED UNDER THE RY PROGRAM
References	(a) Reserve Policy Manual, COMDTINST M1001.28 (series), Section 5.B. (b) Source Data Automation II User Manual, HRSICINST M5231.2 (series)
Purpose	This ALPERSRU modifies procedures for reservists who are enlisted under the RY program.
Background	<p>"R" stands for Reserve Category and "Y" is the Reserve Class. RY is a general program designed to recruit and train non-prior service members, age 18 through 27. The program consists of a minimum of 12 weeks of IADT which includes Recruit Training and On-the-job training (OJT). There are no guarantees of class "A" school.</p> <p>RY's are first sent to Training Center Cape May for recruit training. Upon graduation, they perform duty at their unit or a unit with a similar mission. The OJT is 30 consecutive days commencing the day the RY arrives at the OJT site.</p>
Current Process	<p>RY reservists are currently processed as follows:</p> <ul style="list-style-type: none">(a) Training Center Cape May (PERSRU) completes the Entry Into The Coast Guard Event to assess the member into the Coast Guard Reserve.(b) Training Center Cape May (PERSRU) completes an R990 transaction to record the IADT.(c) Upon graduation from recruit training, Training Center Cape May (PERSRU) completes P341 and P230 transactions to record training, advancement, and Reserve MGIB elections.(d) Thirty-five days after graduation from recruit training, Training Center Cape May (PERSRU) completes R991, R975, and L68C transactions to record completion of IADT, leave disposition, and to transfer the member to his/her assigned unit.
New Process	The following new process is prescribed for processing reservists enlisting and performing IADT under the RY program. These procedural changes are necessary to ensure RY reservists receive appropriate pay entitlements and are tracked from enlistment through completion of IADT.

Who	When	Event/Transaction Completed	Reference
PERSRU Cape May	Upon Enlistment	Entry Into The Coast Guard Event Depart/Report ADT (R990) Transaction	7-C-1, ref (b) 2-B-33, ref (b)
PERSRU Cape May	Upon Graduation	Complete School Transaction (P341) (recording advancement if appropriate) Record Reserve MGB Eligibility Status Transaction (P230) PCS Departing Event (showing effective time of 0500)	2-A-68, ref (b) 2-B-8, ref (b) 3-B-1, ref (b)
PERSRU (Receiving)	After Graduation	Reporting Orders (L68C) Transaction. (Use same effective date as PCS Departing, with an effective time of 0530) Notes: (1) Do not show any delay enroute on the reporting L68C transaction. (2) Do not complete an R910 (Change Category, Class Pay Status) transaction.	4-B-1, ref (b)
PERSRU (Receiving)	Upon completion of Leave Enroute	Leave Authorization Transaction (L63B) Example: Member departs Cape May 99MAR19, and is authorized 5 days of leave enroute to the OJT site. Leave papers will charge member leave from 1200, 99MAR19 to 0600, 99MAR25 (inclusive dates of 99MAR20 thru 99MAR24).	2-A-206, ref (b)
PERSRU (Receiving)	Day after Last Inclusive Date of Leave	Start Subsistence Allowance Transaction (P607) Start/Change BAH Transaction (P606) Tax Information – Mailing Address Transaction (L6EB) Note: A P606 transaction is required <u>only</u> if BAH code is changing to BAH Code “G”. Example: Member’s leave expires 0900, 99MAR24. P607 and L6EB will be submitted effective 99MAR25. If P606 is needed, it also will have an effective date of 99MAR25.	2-A-149, ref (b) 2-A-120, ref (b) 2-A-226, ref (b)
PERSRU (Receiving)	Upon Completion of IADT/OJT	Stop Basic Pay, BAH, BAS Transaction (R991) Process Lump Sum Leave Payment Transaction (R975)	2-B-39, ref (b) 2-B-26, ref (b)
PERSRU (Receiving)	Day after R975 Transaction	Change Category, Class, Pay Status Transaction (R910)	1-D, ref (a), 2-B-17, ref (b)